

WILSON SCHOOL BOARD
MEETING Minutes
Monday, May 1, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:02 p.m. on Monday, May, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Present: Dr. Mierzejewski, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Troutman, Ms. Schlosman, Ms. Lindsey, Mr. Damiani, Dr. Burnham, Ms. Hart, Ms. Harris, Ms. Lorchak, Officer Johnson

Public Attendee: (see attached)

PLEDGE TO THE FLAG

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing personnel issues.

ANNOUNCEMENT – PUBLIC PARTICIPATION

COMMUNICATIONS – none

WILSON GOOD NEWS – Mr. Ehrlich, Board President

- Wilson’s Chapter of the Technology Student Association participated in the 2017 State Conference. Wilson performed very well, qualifying 16 students to the National Conference in Orlando FL (June 21-25) 17 out of 19 students placed within the top 8 placeholders in their events. There were over 2,300 competitors.
- Wilson High School Reading Olympics team took 2nd place in Berks County. Congratulations

Presentation – Dr. Cindy Mierzejewski
Futures Study (Special Education Report) – Mr. Michael Neiman

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of April 18, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.
(AYES 9)

PUBLIC PARTICIPATION –

Jennifer Wallace – Chinese Program
Alison Wallace – Chinese Program
Valerie Grajewski – Chinese Program
Olivia Grajewski – Chinese Program

1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No Items)

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Nigrini to approve the Payment of Bills as follows:

General Fund	\$ 1,306,516.77
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A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (No Items)

4.0 Ratification/Approval of the following: (No items)

5.0 Superintendent’s Report (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hart to approve the Superintendent’s Report items #5.1 - #5.8 as follows:

5.1 Retirement

Linda Schmitz, Kindergarten Teacher – Green Valley, effective 6/9/17

5.2 Resignations/End of Service

Victoria DeFazio, Special Education Instructional Assistant – Green Valley, effective 5/12/17

Nancy Miller, Custodian – Whitfield, effective 6/8/17

Brenda Moser, Special Education Instructional Assistant – Spring Ridge, effective 5/3/17

Glenn Rhine, Crossing Guard, effective 4/19/17

Natalie Rivera, Substitute Special Education Instructional Assistant, effective 4/18/17

Stephanie Talotta, Special Education Teacher – Southern Middle School, effective 6/9/17

Chelsea White, Special Education Teacher – Shiloh Hills, effective 6/9/17

Marty Welsh, Substitute School Bus Driver, eff. 5/12/17

Julie Zezenski, Long Term Special Education Substitute, Southern/ West, eff. 4/28/17

5.3 Sabbatical Leave

Theresa Himmelberger, 2nd Grade Teacher – Spring Ridge, Educational Sabbatical for the 2017-18 school year.

5.4 Day Without Pay

Kayla Heiney, 2nd Grade Teacher – Green Valley, 4/20/17 (one day)

Eric LaChance, Science Teacher – West Middle School, 4/11/17 (one day)

Megan Oxenreider, Spanish Teacher – High School, 5/5/17 (one-half day)

Steffany Snell, ESL Teacher – Whitfield, 5/17/17 (one day)

Robin Lysakowski, School Nurse, Whitfield, 5/25/17 & 5/26/17 (2 working days)

5.5 Support Staff

Gina Hoppock, Substitute Bus Aide, \$9.87/hr, effective 4/24/17

Richard Venne, Substitute Van Driver, \$12.75/hr, effective 4/19/17

Lester Bare, Substitute Crossing Guard, \$15.00 per hour, eff. 4/27/17

Tami Trout, Substitute Bus Driver, \$14.86 per hour, eff. 4/1/17 (incorrect rate was previously approved)

5.6 Certified Sub eff. 5/2/17

Kristin Barata

5.7 Extracurricular

Jacqueline Gawronski, Intramurals – West , \$11.27/hr

Tim Prokopovits, Freshmen Baseball Assistant Coach, \$885

Darryl Schucker, Homework Club Intramural, \$11.27/hr

5.8 Summer Employment

Joel Dries, Behind-the-Wheel Instructor, Hours through June 30th are 90; Hours after July 1 are 168.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 **Consent Items (Consent)**

Hearing no objection to Agenda item #6.1, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 9)**

6.1 Accepted with gratitude the following donation:

a) \$1,000 from Patient First, to Spring Ridge Elementary, to be used for the purchase of classroom books.

Roll Call

7.0 **Human Resources (Motion Carried)**

Mr. Hart moved, seconded by Mrs. Reid to approve Human Resource item #7.1 as follows:

7.1 Approved entering into an agreement, effective 5/24/17 and ending upon the start date of a new superintendent, with Steven Keifer, at a rate of \$600/day.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

8.0 **Pupil Services (Motion Carried)**

Mrs. Reid moved, seconded by Mr. Nigrini to approve Pupil Services items #8.1 - #8.6 as follows:

8.1 Approved the Settlement Agreement and Release to directly pay the Hillside School an amount up to twenty-four thousand five hundred dollars (\$24,500.00) for tuition for the 2017-2018 school year, and to pay the Hillside School an amount up to one thousand, one hundred dollars (\$1,100.00) for the Hillside summer 2018 program; an amount up to twenty-five thousand five hundred dollars (\$25,500.00) for the 2018-2019 school year; and to pay the Hillside School an amount up to one thousand one hundred fifty dollars (\$1,150.00) for the summer 2019 program; plus transportation. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

8.2 Ratified one contract with Capstone Academy, to provide ESY to a special education students at the rate of \$10,555.50, including all related services costs, beginning 7/10/17 and ending 8/11/17.
(1306 student from an outside school district)

- 8.3 Ratified one** contract with Elwyn Opportunities School to provide ESY to a special Education student at the rate of \$4,025.00, including all related services costs, beginning 6/26/17 and ending 8/3/17.
- 8.4 Ratified one** contract with Elwyn Opportunities School to provide ESY to a special Education student at the rate of \$4,025.00, also \$160.34 per day for a one on one, para professional, beginning 6/26/17 and ending 8/3/17.
- 8.5 Granted permission** to waive tuition for the following students:
- a) Male , Gr. 9, High School, Male, Gr. 8, Wilson Southern MS, and Male, Gr. 5, Spring Ridge Elementary, from 4/21/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
 - b) Male, Gr. 7, Wilson West MS, from 4/21/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
 - c) Female, Gr. 11, High School, Female, Gr. 8, Wilson West MS, and Female, Gr. 7, Wilson West MS, from 3/31/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
- 8.6 Approved** the Resolution approving and adopting student discipline Waiver and Consent Agreement dated September 29, 2016.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

(Nay 1): Mr. Martin

9.0 Technology & Media (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Technology & Media item #9.1 as follows:

- 9.1 Granted permission** to enter into the attached Agreement with LauchDM to provide professional services pertaining to the District’s website redesign, Search Engine Optimization, and rebranding for \$98,000 and to provide Website Hosting Services for \$85-\$125 per month.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

10.0 Operations (No Items)

11.0 Finance (Roll Call)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Finance item #11.1 as follows:

- 11.1 Approved** awarding the 2017-18 school year Student Accident and Athletic Insurance to AG Administrators, Inc., Tompkins Insurance, Underwriter and Agent, at an annual premium of \$24,518.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (Roll Call)

Mr. Hopp moved, seconded by Mrs. Reid to approve Curriculum & Staff Development item #12. 1 as follows:

- 12.1 Granted permission** to approve a change in the Wilson High School 2017-18 Program of Studies to offer Chinese I, II, III and IV as an offering for High School Students.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (No Items)

18.0 Miscellaneous (Motion carried)

Dr. Chmielewski moved, seconded by Mr. Metzgar to approve item #18.1 as follows:

- 18.1 Approved** the 2017-18 School Board Meeting dates as attached.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

No report next meeting is 5/24

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (Mrs. Schlosman)

No report

Curriculum Committee Chairman (Mrs. Reid)

We had a presentation on School Wide Positive Behavior Intervention and Supports (SWPB) in Southern Middle School by Mr. Findora and Ms. Sarnes.. This came out of a school discipline committee and a conference they attended. It is basically a proactive approach to establishing behavior supports for students to achieve social, emotional and academic success. The aim is to make targeted misbehavior less effective, efficient and relevant and desired behavior more functional. In the next year they will conduct a kick-off assembly and expectation /matrix and during the first weeks of school and will teach it the first two weeks of school using activity periods. It will continue all year. The following year they hope to go into tier 2 and 3 implementation.

Mr. McCaffrey discussed the impact of coaching. It centers around technological, content and pedagogical coaching. We have 3 district wide coaches plus the Discovery teachers. Comments and concerns from teachers are changing to instructional practices rather than as a tool. They average 6 appointments per day, up to 320 per semester. They help develop formative assessments and help to plan lessons and reflect on them. Over 200 school districts have visited Wilson since our 1:1 initiative began. Our Google certified coaches have helped across the country.

Lastly we discussed our Reading Recovery update. We will no longer be able to use Palmyra for our Reading recovery consortium after this year, so another solution must be found. We have three options: A one year solution would be to use Dr. Janet Buffalino from Shippensburg and have her come to Wilson while we decide on 2 or 3. Two would be to train our own teacher leader which would take a year and three would be to train our own teacher leader and open our own cohort and charge other districts to train their teachers. In the third model our teacher leader would be out of the classroom approximately 10 days a year to work with those outside teachers.

Extracurricular Committee Chairman (Mr. Wolf)

Spring sports update – teams doing well. Informed the board the committee continues to address items as it pertains to Policy #707. Addressing rental rates at the different tiers. Continuing to seek input from the groups this pertains too in hopes to find common ground as well as being fiscally responsible.

Facilities Committee Chairman (Mr. Nigrini)

No report

Finance Committee Chairman (Mr. Ehrlich)

Met on 4/20 to discuss the 2017/18 budget.

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Mr. Hart / Ms. Troutman)

Wilson Junior, Abby White, is the recipient of the 2017 American Red Cross Hometown Hero Youth Good Samaritan award for her work with Wilson's Clean Teens. Abby will be recognized at the American Red Cross Hometown Heroes Award Breakfast on May 11. In addition, Abby as well as Clean Teens Advisor, Joel Dries were interviewed for a feature story by WFMZ. The story will air on WFMZ this week and will also be shown at the awards breakfast.

The third annual Rubick's Cube challenge held at Wilson Southern on Saturday, April 22 received good press in the Reading Eagle. A feature story about the competition was in the paper on Monday, April 24 and a follow-up photo of the winning team was in the paper on Thursday, April 27.

Wilson West Middle School Art teacher, Lorie Jean Wallence was featured in the Reading Eagle's "In Our Schools" column on April 24.

Wilson's third annual Elementary Reading Olympics will be held on Wednesday, May 17, at Southern Middle School. Doors open at 5:30 pm.

National Teacher Appreciation week is May 7-11. We will be celebrating that week by honoring all staff and teachers with gifts and tokens of appreciation.

Save the date for the Wilson Games 2017 Special Olympics which will be held on Friday, May 19 at Gurski Stadium, starting at approximately 9:00 am and ending by 1:00 pm.

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

The 2017 Iron Chef event was held on March 26 and raised over \$25,000 for the Wilson Education Foundation. Over 1,000 people attended and we have received positive feedback from both the participating vendors and the community. We have tentatively chosen March 11, 2018 as the date for the 5th Annual Iron Chef event.

Save the date for Wilson Community Night at the Fightin Phils on Friday, June 9. Students will be recognized for academic achievement during the pre-game activities. We have secured several sponsors to help cover the costs.

We have submitted our application to the state for our Educational Improvement Tax Credit Program. Annually, this program secures over \$40,000 for our STEM program.

Technology Chairman (Dr. Chmielewski)

No report (already discussed LaunchDM)

Student Outreach (Emma O'Shea)

Jennifer Wallace and Olivia Grajewski just got back from China on Friday. They were there for about two months and were fully immersed in the culture. They stayed with host families and attended classes with other students in China. They said that this trip was amazing and were very happy that they had this opportunity.

AP exams started this week and will be continuing for the next few weeks.

Prom is on Saturday! Students are very excited for that.

The Color Run is on Saturday May 13th, and student government is very active in preparing for this. We will be having a spirit week leading up to the color run.

The IM ABLE Duathlon is on Saturday May 20th, and many members are signed up to volunteer.

Student government will be selling candy grams for Teacher Appreciation week as well as helping out at the teacher appreciation breakfast next week.

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

Hearing no objection to Agenda item 1.0 Other Business - President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 9)**

- 1.0 Request permission** to appoint Board Member, Jason Hopp, as temporary Board President for the purpose of signing his daughter's diploma.

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

- Mr. Randy Blatt submitted a request to address the board, however left before this portion of the meeting.

There being no further business, Dr.Chmielewski moved, seconded by Mr. Hopp, to adjourn the meeting at 8:58 p.m. Motion carried.

Cheryl Raffauf, Board Secretary